



**STAFF REPORT
JUNE 18, 2015**

ADMINISTRATIVE/FINANCE:

Current assets are a little over one million dollars, earning a very small return on investment. The savings are all very liquid and ready for the Board to decide how it wishes to proceed in terms of investments that might garner a higher return with the accompanying assumption of risk.

Key Bank (SSL -- AMLIP funds that are very liquid):	\$ 196,123.94
Key Bank Savings	\$ 260,535.51
Wells Fargo Checking	\$ 70,924.34
Wells Fargo Savings	\$ 505,677.06
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Total	\$1,033,260.85

PROJECTS/OLD BUSINESS:

Regional Energy Planning:

All projects are moving from Resource Assessment and Outreach to Solutions for the high cost of energy. Following a successful model from Southeast Alaska, staff is confirming community priorities and outlining steps required to move those goals forward. This process is community driven, with the expectation that moving projects forward largely needs to be lead by local stakeholders, due to the anticipated reduction in State funding.

- **Aleutian/Pribilofs:** Draft reports are being created for each community, organized into the 13 project categories outlined in the Energy Roadmap. Staff is in the process of calling communities to confirm what activities have been conducted towards achieving stated goals, and prioritizing their projects. The next stage will be to work with technical advisors and project managers to provide the direction necessary to achieving tasks in a structured approach.
- **Bristol Bay:** Work for the Bristol Bay region this month has mostly just consisted of following-up on accounting and bill payment for the Energy Summit that was held on May 4.
- **Kodiak:** SWAMC is working to contact technical advisors and project managers to provide the direction for Kodiak community members to tackle their energy goals in a structured approach. This consists of a “roadmap” that outlines the progress they have made so far and the next steps to take, as well as the contact information for the proper technical advisor who can provide assistance. The roadmap lists technical and financial support programs that can provide assistance to communities. SWAMC is also working to gather a complete list of building information and energy usage for all non-residential buildings in Kodiak Island communities, and input this into the AHFC Benchmarking database.

Business Retention & Expansion

Brianna Dym has continued efforts to arrange interviews with businesses in Southwest Alaska. She has most recently surveyed Northern Air Cargo, Grant Aviation, TelAlaska, and the Aleutian Housing Authority. After speaking with SWAMC, Carol Wren with BBNC determined that a partnership on the survey project would not work, considering the confidentiality agreement required for interviews. Annie Fritze with BBNA will also not be able to assist due to a lack of funds. Dym is currently reaching out to the Bristol Bay university campus in an attempt to coordinate something with student volunteers. Dym is also calling businesses in King Cove to arrange a trip to interview local business owners. Dym has also made promotional material for BRE in addition to updating the website to reflect SWAMC’s BRE outreach efforts.

Membership & Network

The BRE planning and outreach activities above involved networking and contact with SWAMC members.

Workforce Development

Hope Broecker continues to support the Maritime Workforce Development Plan by working alongside statewide coordinator, Aggie Fouts. Information regarding Fouts’ new position, events regarding the plan, and the importance of the Maritime Plan are included in the newsletter. Broecker continues working on workforce development workshops in Bristol Bay alongside UAF Bristol Bay campus Academic Advisor, Clint Reigh, APICC, and AKCIS. Broecker is currently developing

strategies to hold Junior Achievement in the Southwest in the fall. Broecker is also developing a calendar of events in the areas of workforce development and STEM for schools and campuses as a method of outreach and involvement.

Manufacturing Extension Partnership

SWAMC developed budget and detailed the Manufacturing Extension Partnership grant application with grant consultation from Ellen Tyler. SWAMC is attempting to focus the manufacturing on coastal areas and almost exclusively on "ocean products". The senior partner in this effort is the Sea Grant Marine Advisory Program and a junior partnership with the Southeast Conference. This effort consumed quite a bit of Erik's time prior to his departure to go fishing starting with the Memorial Day weekend. Griffin did more work later with assistance from Hope Broecker. There were some SWAMC questions, but the grant request was finalized and submitted for review June 1.

FY 16 Budget Preparation

Griffin worked on the FY16 budget for the June 18 meeting. It was a bit of a puzzle with two major grants, energy contracts for SWAMC's three regions, and self-generated revenue from membership dues and the annual conference.

Alaska Permanent Capital Management

Griffin worked with Amber Frizzell of APCM to correct and refine the Professional Services Agreement with APCM, an investment policy for SWAMC to direct the manner and parameters of its investments, and to review application for establishing a Charles Schwab brokerage account.

NETWORKING/MEETINGS:

- May 26 – Broecker meets with Alaska Process Industry Careers Consortium (APICC) to discuss collaborating in future workforce development projects as well as current involvement in the Southwest.
- June 1 – Griffin and Broecker finalize and submit Manufacturing Extension Partnership application.
- June 1 – Dym meets with Northern Air Cargo and interviews for BRE project.
- June 3 – Vaught meets with Rich Stromberg of the Alaska Energy Authority to discuss the direction for Kodiak communities to take to make progress on their desired wind energy projects.
- June 4 – Dym meets with Grant Aviation and interviews for BRE project. Discusses possible sponsorship and membership opportunities for Grant Aviation.
- June 8 – Griffin, Broecker, & Vaught meet with Vertical Harvest Hydroponics (VHH) to discuss outreach in the Southwest, energy issues surrounding food, and workforce opportunities through their hydroponics unit; especially Kodiak. Contacted Trevor Brown of Kodiak Chamber to help VHH representatives meet the right people for a proposed sales call to Kodiak.
- June 13 – Broecker supports CED's Lemonade Day marketing and outreach in Southwest
- June 15 – Dym meets with TelAlaska and Aleutian Housing Authority and interviews both for BRE project. Discusses potentially assisting TelAlaska with arranging business meetings in SWAMC region.